

Annex

**Test Valley Borough Council Overview & Scrutiny Committee
Panel and Lead Member Reviews - Scoping Template**

1	<p>Corporate Priority/Service Area (may be more than one)</p> <p>Communications and Procurement</p>
2	<p>Lead Member(s)/Chairman of Panel</p> <p>Councillor John Cockaday</p>
3	<p>Portfolio Holder(s)</p> <p>Councillor P North</p>
4	<p>Topic for Review</p> <p>To consider what lessons can be learnt about the way we communicate about procurement exercises arising from the experiences of the recent award of the Leisure Management Contract.</p>
-	<p>Key Areas of Focus</p> <ol style="list-style-type: none"> 1. Pre-procurement communication. 2. What the legal constraints of the procurement process will allow in terms of communications. 3. Communication to Borough Councillors and specifically what communication/opportunities for involvement occurred.
6	<p>What will be developed or reviewed?</p> <p>Our approach to communication in the context of procurement exercises.</p>
7	<p>Rationale – Why now/why at all?</p> <p>To ensure that the matter is considered whilst the Leisure Management procurement exercise is still fresh in people’s minds.</p>
8	<p>Anticipated Benefits</p> <p>Opportunity to consider whether communication in the context of procurement exercises can be improved.</p>
9	<p>Resource Implications</p> <p>Officer and member time to undertake the review.</p>

10	Are there any Partner Organisations involved in the Project? Reference may be made to the role of potential contractors in the communication process.
11	Does the Project require Public Involvement? Reference will be made to feedback received from the public.
12	Expected Outcomes: In 3 months (Progress or Full Report) Full report.
13	How will the Project assist the achievement of a Corporate Priority or Priorities? n/a
14	What do you want OSCOM to do now? Approve the scope of the review.